



सत्यमेव जयते  
Government Of India

**National Crafts Museum & Hastkala Academy (NCM&HKA)**  
**Office of the Development Commissioner (Handicrafts), Ministry of Textiles, Govt. of India**  
**Bhairon Marg, Pragati Maidan, New Delhi – 110 001**

Dated: January 2026

**Public Auction Notice**

**Sub: Public Auction Notice for disposal of obsolete/unserviceable goods, old newspapers & magazines and other scrap material at NCM & HKA**

Public Auction for disposal of obsolete/unserviceable goods and other scrap material/items as per list enclosed at Annexure 'A' & 'B' would be conducted on **21. 01. 2026 at 11 AM at NCM & HKA** premises on "as and where basis".

2. The above items are located in the premises of National Crafts Museum & Hastkala Academy (NCM&HKA), New Delhi- 110001. Details of contact person for inspection and other information is as under:

Date & Time for Inspection of items	All working days between 10.01.2026 to 20.01.2026 between 2.30 PM to 5.00 PM
Contact Person	Shri Harbir Singh (Security Officer) -996076236 Shri Sachin Meena (Maintenance Officer)-8209154972

3. The amount collected through from the highest bidder of should be deposited in the form of an Account Payee Bank Draft / Pay order form any Nationalized bank in favour of "Sr. Account Officer, CPAO, O/C DC Handicrafts" payable at New Delhi.

4. **General Terms & Conditions:**

- Bidders may inspect the items on the stipulated dates & time. Some items have been damaged due to rusting, wear and tear.
- List of items is given at Annexure "A" and Annexure "B". In addition to these lists wooden/plastic/iron scrap material and old newspapers.
- The Pubic Auction would be conducted separately for both Annexure 'A' and 'B', old news paper & magazines.
- Only **E-Waste Authorization Certificate** required holder agencies/organizations shall be considered as eligible bidder for the bidding of items listed at Annexure 'B'. Therefore, it is mandatory to produce E-Waste Recycling Certificate during the public auction for Annexure 'B' listed items.
- The items shall be sold to the highest bidder. The bids are invited for the lot (i.e. all the items contained in the list of obsolete/unserviceable good/scrap material and other items as detailed in Annexure "A" and 'B', as a whole, and no bid would accept for any part of the same).
- The bidder will be responsible for clearing of all the items/wooden/plastic/iron scrap material from the site. The wooden/plastic scrap will be cleared first.
- All the agencies/ firms participating in auction process would be required to deposit copy of

their IDs/Aadhar card before bidding.

h. The bid will be awarded to the highest bidder and he would be required to deposit 25% of the bid amount at the same time. The successful bidder has to make full balance payment, after due adjustment of the deposited amount, in the form of Demand draft in favour of "Sr. Account Officer, CPAO, O/C DC Handicrafts" payable at New Delhi within two days after award of bid, failing which the offer will be cancelled and the deposited amount shall stand forfeited.

i. No item once disposed to the successful bidder shall be taken back by this Department on any condition whatsoever.

j. The successful bidder will be required to lift all the items from the disposal site within five day after the payment of the balance amount. On failure to do so this office shall have the right to forfeit the entire amount of the bidder and dispose of the items through the alternate bidder. The successful bidder, on their own cost, will also be required to make their own arrangement of transport, labor etc. for lifting the disposed items.

k. The financial bid should be given in both in figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tendered.

l. National Crafts Museum and Hastkala Academy reserves the right to accept or reject any/all bids and to amend any of term & conditions without assigning any reason whatsoever.

5. You are requested to inspect the goods/scrap material and to participate in the public auction bidding process as per date & time mentioned above.

Yours Sincerely,

  
(Col Manoj Rana)  
Senior Director  
NCM & HKA

To

All concerned Agencies/Firms

Copy to:-

1. PA to DC (Handicrafts)

2. PA to Sr. Director, NCM & HKA

3. Main Notice Board



**List of items recorded in Dead Stock Register and inventory**

<u>Sl. No.</u>	<u>Particulars of Stores</u>	<u>Quantity/Weight</u>
1	Air Purifier	01
2	Sanitization spray	01
3	LED TV	01
4	Hot Case	01
5	Fogging Machine	01
6	4 Seater wicker Seat	01
7	4 Seater wicker Seat	01
8	6 Seater wicker Seat	01
9	Bar Stool & table	01
10	Angle	01
11	Aadhar Card based attendance Registrar	02
12	Blender	01
13	Wet Masala Grinder	01
14	Fire Buckets	30
15	Fire Hoses	16
16	Hose Reel Assembly	02

**List of items to be disposed off from Shilp Kuteer and CDP Area**

01	Large Cupboard (Almirah)	21
02	Small Cupboard	02
03	Air Cooler	14
04	Pedestal Fan	01
05	Iron Bed	22
06	Wooden Bed (khat)	04
07	Folding Bed (Palang)	09
08	Wooden Platform (Takht)	01
09	Single Bed	01
10	Plastic Chair (Green)	02
11	Plastic Chair (Black)	03
12	Iron-Frame Chair with wooden planks & plastic weaving	02
13	Plastic Rope Woven Chair	02
14	Table (Matching item 13)	02
15	Foam Padded Chair	01
16	Folding Chair	02
17	Revolving chair	02
18	Wooden Chair	01
19	Mudda (Traditional Stool)	01
20	Wooden Mat (Chatai)	05
21	Carpet (Black)	08
22	Carpet (Brown)	40
23	Carpet (Red)	35
24	Mattresses (with covers)	40
25	Mattresses (without covers)	08
26	Iron Box	05
27	Gas Stove	01

28	Window AC	03
29	Iron Net Border Mesh ( Size 6 ft × 4 ft.)	07
30	Table with Wheels (Castors)	01
31	Plywood Tables For Water Cooler	03(big) + 02 (small)
32	Curtains	10
33	Jute Mats	02
34	Double Ladder (Iron/Wood)	01
35	Single Wooden Ladders	02
36	Wooden Bench	01
37	Folding Mats for Windows	04
38	Iron Frame 3 Ft × 2 Ft.	11

**Note 1:-** Auction for other miscellaneous wooden and iron scrap left over of minor civil work and various exhibitions will be conducted alongwith above listed items as a whole "as & where is basis". This material would also require to be removed with the listed material.

**Note 2:-** Auction for old newspapers & magazines would also be conducted separately on same date and time.

## List of Electronic/IT Equipments

<u>Sl. No.</u>	<u>Particulars of Stores</u>	<u>Quantity/Weight</u>
1	HP Keyboard	3
2	Acer Keyboard	1
3	TVS Keyboard	2
4	Produt Keyboard	1
5	HP Mouse	4
6	Acer Mouse	2
7	Dell Mouse	3
8	Produt Mouse	1
9	Quantum Mouse	2
10	HP Color Cartridge-(119A)	16
11	Cartridge -(12A)	09
12	Cartridge -(110A)	02
13	Cartridge -(88A)	10
14	Cartridge- (203)	15
15	Cartridge -(337)	25
16	Cartridge -(77A)	01
17	CCTV Camera PTZ (Hikvision)	01
18	CCTV Camera dome type (1 HK+1RS)	02
19	POE Switch	03
20	Fire Alarm Panel	03
21	Smoke Detectors	23
22	Battery 7 AH	06



**PRICE BID FOR AUCTION**

To,

The Senior Director  
National Crafts Museum & Hastkala Academy  
Bhairon Marg, Pragati Maidan, New Delhi-110 001

Sir,

In response to the Auction Notice No. \_\_\_\_\_ dated \_\_\_\_\_ Januaray 2026 for disposal of obsolete and unserviceable stores items, we are quoting our rates as follows:

**Bid Price details:**

Amount : In figures Rs. In words:

To be deposited in cash :

DD/Pay Order No. : .....

Date of issue : .....

Name of issuing Bank : .....

**Price Offered by the Firm/Agency for sale of Unserviceable/Scrap materials:**  
Rs. ....

(In Words) : .....

I/We have gone through the terms and conditions of the bid, understood and accept the same.

Name of the Applicant/Firm : .....

Address : .....

: .....

: .....

Tele/Mobile Nos. : .....

PAN Number : .....

Signature of the bidder with stamp

Name: